



## KCS Summer Care Program Contract

Contract Between: Knoxville Christian School and  
Mother/Legal

Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Mother's Telephone: \_\_\_\_\_

Mother's Email: \_\_\_\_\_

Father/Legal Guardian: \_\_\_\_\_

Address if different: \_\_\_\_\_

Father's Telephone \_\_\_\_\_

Father's Email: \_\_\_\_\_

For the care of [Child(ren)'s Name(s)]: Date of Birth:

1. \_\_\_\_\_ DOB \_\_\_\_\_

2. \_\_\_\_\_ DOB \_\_\_\_\_

3. \_\_\_\_\_ DOB \_\_\_\_\_

**Philosophy:** KCS (we) believes our job as a Child Care Provider is to support the role of the parent. We will strive to enhance the physical, emotional and cognitive growth of each and every child. We use only positive methods of child guidance. We operate our facility in compliance with the State Rules for child care programs. Our child care programs meets or exceeds all licensing, fire, health, and safety requirements. Therefore, We require that immunization records or a statement of philosophical belief that precludes immunization be provided for all children before we will provide care. Programs hours of operation: 7:15 am until 6:00pm

Check all that apply: \_\_\_ Mon \_\_\_ Tues \_\_\_ Wed \_\_\_ Thur \_\_\_ Fri

The hours for my child(ren) will begin at \_\_\_\_\_ and I will pick up my child at \_\_\_\_\_.

Contract will be in effect for a minimum of 7 weeks but no more than 11 weeks. \$160/week for 1 child or \$310/week will be charged to the credit card on file on. Each family must commit to a minimum of 7 weeks Summer Care.

**Full payment** will be drafted on Tuesday morning for the current week's attendance. (See Addendum A attached) An additional fee of \$1 per minute will be charged starting at 6:00 pm or before 7:15 am. In the event of an emergency, you agree to contact me as soon as possible to let me know what time you will arrive. Excessive late pickups may result in the discontinuation of services to your child(ren). **A \$10 late fee** will be added per business day if payment is not available for drafting by noon on Tuesday. Late fees are due at the time of payment. Excessive late payment may result in the discontinuation of services to your child(ren).. If no payment has been made by Friday morning, your child will not be allowed to attend child care the following week.

Parents must provide a marked gallon plastic bag with a clean change of clothing to include undergarments, socks, and complete outfit. (Play clothes recommended)

By signing this contract, you are allowing your child to be photographed. Images may be used for:  program records  social media or advertising  display with the program.

State of Tennessee states that all licensed child care providers are mandated reporters, meaning we are required by law to report any and all suspected child abuse and/or neglect. By signing this contract, all parties agree to abide by the written policies of the provider. Failure by the provider to enforce any terms in the contract does not waive the right of the provider to enforce any other terms of the contract.

If a parent or legal guardian is under the age of 18, a co-signer must sign the contract and be bound by all terms.

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Mother/Legal Guardian's Signature and Date

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Mother's Employer Address Telephone Number

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Father/Legal Guardian's Signature and Date

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Father's Employer Address Telephone Number

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Co-signer's Signature and Date

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KCS Signature and Date

Rikki Brandenburg, Finance Manager